

**FACILITIES COMMITTEE  
MEETING MINUTES**

February 20, 2008, 10:00 a.m.  
College Conference Room

**PRESENT:** John al-Amin, Fred Allen, Patrice Braswell-Burris, Janet Castanos, John Colson, Sunita Cooke, Tim Flood, Kats Gustafson, Bob Herald, Beth Kelley, Alba Orr, Tina Pitt, Walter Sachau, James Spillers, Jim Wilsterman

**RECORDER:** Tasa Campos

**REVIEW OF AGENDA & MEETING MINUTES**

Tim briefly reviewed the day's agenda stating the campus tour may need to be cancelled due to the weather. He requested the committee review the minutes from the last meeting and please sends any changes and/or edits to him or Tasa. If there are no changes, the minutes will be posted to the web as are.

**PARKING UPDATE**

Tim reported on some issues the college was facing regarding the new parking structure and off campus parking plans.

Both the cities of Santee and El Cajon have filed letters questioning the negative declaration and we are now working to supply answers to their questions. The environmental impact section appears to be complete at this time but the traffic impacts are still being reviewed. Tim and Dr. Cooke would be meeting with the county today to review and discuss options and possible mitigation strategies.

Second, the new parking structure plans are still in DSA, the Division of State Architect. The move off of campus will be delayed. The construction of the parking structure is tentatively scheduled to begin June 9<sup>th</sup>, 2008, after the college commencement ceremony. The off campus parking of staff and faculty will begin in the fall 2008 semester instead of this March 2008. The total construction time has been expanded estimated to take 13 1/2 months. The parking structure is scheduled to be complete by May 2009 and the surrounding parking lots in July 2009. Information regarding the delay will be sent to the campus via email from Dr. Cooke sometime today. The delay will give the college more time to review blue prints and receive more competitive bids. The committee reviewed an electronic MapQuest version of the Gillespie Field parking lot and the surrounding streets and areas while discussing some of the possible traffic issues the surrounding cities are concerned with. One major area of concern was the Bradley and 167 intersections. It was suggested a copy of the map be placed on the web with all the other parking information. The committee will be kept updated on the Gillespie Fields off campus parking area.

**CAMPUS WALK THROUGH**

Due to the weather the previously planned campus walk through was cancelled. The committee review and discussed the items listed below at the meeting:

**Bike Rack Locations** - The committee discussed the locations for the new bike racks on campus. The following locations were determined:

- Side of Bookstore next to the 100 Building.
- South 300 Rose Garden area. Some of the rose bushes will be removed and relocated and a cement slab will be poured. The area is well lit.
- There are currently racks at the Transit Center in the front of the college.

The committee reviewed other locations on campus and it was determined that once the parking construction and situation are completed and resolved the committee could take a look at placing some racks towards the back side of the campus. At the current time it could be dangerous to have bikes in

the narrow roads surrounding the campus or riding directly through the campus on pedestrian walkways. The importance of communicating the information about the new racks in the college community was agreed on.

**Designated Smoking Areas** – The committee review a campus map showing the locations of the current designated smoking locations. At the last meeting, due to the Governing Board decision, the committee discussed the issue of the college needing to remove or relocate any of the designated areas in the interior of the campus. The committee determined the following changes would be implemented:

- Locations #3 and #7 would be permanently removed.
- Location #6 will be removed and relocated to #5.
- Signs will be posted informing the location users of the impending changes and they will be given a two week period to become aware of the change.
- Locations #1, #2, #4, and #5 are currently sitting on the outskirts of the campus and are able to remain until January 1, 2009 when the college will go to a total non-smoking campus.

Concern was expressed by the committee regarding the fact there are now no designated smoking locations on the east side of the campus. The committee agreed to take a look at the 300-B area in parking lot 3 and Parking Lot 4 areas for possible temporary locations.

### **NEW ITEMS**

- An update on the 100 Building Remodel was requested. Tim stated a meeting of the Student Center/Student Services Complex Task Force was being held on March 4 and information on the 100 Building Remodel would be included. It was agreed the Facilities Committee would also be invited to this meeting. Tasa will send out information to the committee regarding the meeting by email.
- Tim reported the Board approved the refinancing of Series A and B and the sale of Series C and moving ahead with Prop R. The committee will continue to be updated.

### **TASK FORCE UPDATES**

**Secondary Effects** – No report.

**Alternate Transportation** – Beth Kelley asked for an update on the carpool and ride link plans. The committee discussed the plan and some concerns the college and district has regarding liability. Tim, Kats, Walter, and John al-Amin will meet to review and will report back to the committee.

**Key Policy** – John al-Amin gave an update on key inventory management and check out policy. He stated the Business Office will start enforcing a stricter policy effective July 1, 2008. Deans and/or Supervisors will be required to fill out and sign a form to approve persons receiving keys and/or returning the keys. The district currently has a procedure and a form. Some concern was expressed regarding the change and it was stated more discussion was needed. John al-Amin and Alba Orr will get information on the procedure and form and the Key Policy Task Force will review and report back.

The meeting was adjourned at 11:05 a.m.

**The next meeting is scheduled for March 4, 2008 at 9:30 in the College Conference Room**

TF:tmc